

Graduate Programs in Conflict Resolution
Dept. of Conflict Resolution, Human Security and Global Governance
GRADUATE RESEARCH ASSISTANT POSITION
AVAILABLE Spring 2014

**ELIGIBILITY FOR POSITION IS RESTRICTED TO STUDENTS CURRENTLY ENROLLED IN
THE CONFLICT RESOLUTION MASTERS PROGRAM**

General Summary of Position:

Students will support faculty research and administrative needs of the Graduate Program.

Examples of Duties:

Library and internet research; editing, collecting and transcribing data; coding data, entering data into software program, running analysis on data; writing research summaries and contributing to publications; posting information to web site(s); database management; organizing biennial conference and other program events; other duties as assigned

Minimum Qualifications:

Excellent written and oral communication skills, library and internet skills

Supervisor: Conflict Resolution Faculty and staff, as assigned

Hours: 4.5 hours per week; specific hours TBD

Contract Period: SPRING Term 2014 – 19 weeks; 1/12/14 – 5/24/14

Compensation:

Tuition Waiver – 100%

Educational Operations fee waiver: 25%

Stipend; \$209.32 bi-weekly [Total: \$1,988.50]

Application Process:

Candidates should provide a resume and 500 word statement of experience and qualifications for the position.

Application should be submitted to:

Roni Lipton, Associate Director, RONI.LIPTON@UMB.EDU

APPLICATION DUE DATE: December 18, 2013